

Hidalgo County Metropolitan Planning Organization  
Technical Advisory Committee Meeting Minutes  
August 4, 2016

1) Roll Call

- Secretary Juan Guerra noted that both, the Chairman and Vice Chairman will not be in attendance, and the TAC Meeting would be conducted by him; with that said; the meeting was called to order at 10:00 am. The Technical Advisory Committee Meeting was held at the Hidalgo County MPO Office at 510 South Pleasantview Drive, Weslaco, Texas. Present were representatives from the Cities of: Edcouch, Edinburg, Hidalgo County, McAllen, Mission, Pharr, TxDOT, Hidalgo County RMA: Ex-Officio Members Present: Metro.

2) Adoption of Minutes

➤ July 7, 2016

Secretary Juan Guerra asked if there were any corrections to the minutes of July 7, 2016. **No corrections were noted to the minutes of July 7, 2016; the City of Edinburg made a motion to approve the minutes of July 7, 2016 as presented by staff. The motion was seconded by the Hidalgo County and upon a vote, the motion carried unanimously.**

3) Cost Over-Run Projects/Letting Report Project(s) (If Needed)

- Homer Bazan, with TxDOT provided an update on the Monthly Letting Report to members' present. **Report is filed as part of the TAC Packet for the month of August 2016.**

4) Discussion and Action on the UPWP

- Linda De La Fuente noted that staff is presenting Amendment #3 of the FY 2016-2017 UPWP for TAC Members' present to review and approve. Staff noted that approval is for the adjustments to the 2016-2017 UPWP in preparation for 2016 Annual Expenditure and Performance Report. There are some activities that were expected to take place this fiscal year, which are now taking place until FY2017. Some of these include, purchase of furniture which has been delayed due to carpet replacement in several of the offices, along with the painting. The other change is also, the In-house staff analysis for model work, corridor study, and dynamic traffic assignments activities, which were to take place in FY 2016, but after receiving an updated model, this will now be done by TTI, which will push back this analysis to FY2017. **No further discussion took place on these items; TxDOT made a motion to recommend approval of the Amendment #3 of the UPWP, to the Policy Board as presented by staff. The motion was seconded by the City of Edinburg; and upon a vote, the motion passed unanimously.**

5) Discussion and Action on the CMP Tier II

- Andrew Canon noted that staff is seeking approval of the CMP Tier II Report presented by Mr. Steve Taylor. Steve Taylor provided to members present a presentation of the CMP Tier II Report and noted the Hidalgo County Metropolitan Planning Organization has an established congestion management process (CMP) to monitor the transportation network in Hidalgo County. The goal of the monitoring system is to ensure optimal performance of the transportation system by identifying congested areas and related transportation deficiencies. The purpose of this study was to identify problem areas using travel time studies and to prepare recommendations to improve the traffic flow on the transportation system as a whole and on specific corridors. The results of this study are used as factors in prioritizing needed improvements. Staff noted that this item was presented to Policy members at their last meeting for approval. Staff noted CMP Committee met on July 21, 2016 at 10:00 a.m. here in our conference room. The following cities participated in the meeting: Cities of Edinburg, Mission, Pharr, San Juan, to include L& G Engineering, TxDOT, and HCRMA. **After some discussion on this item, City of Edinburg made a motion to approve the CMP Tier II, as presented by Mr. Taylor. The motion was seconded by City of Mission; and upon a vote, the motion passed unanimously.**

6) Discussion and Action on TAP Process for New 2017-2018 Projects Call

- Linda De La Fuente presented to TAC Members present the final criteria of the Transportation Alternative Program (TAP) Scoring Criteria for each category:

Evaluation Criteria	Scoring (Maximum Points)
Improving Safety	29
Making Linkages and Connections	24
Incorporates Ped/Bike Design enhancements and Promotes Active Living	15
Connecting to Employment, Households, and Activity Centers	12
Implementing Active Transportation or Mobility Plan	10
Serving Disadvantaged (Environmental Justice) Areas	10
<b>Total</b>	<b>100</b>
Above and Beyond Criteria	Up to 22 (Bonus Points)

**The \$2.54 Million** is available for FY 2017 with 90% of funding to go toward construction and 10% towards Design; 1) BPAC will evaluate and score each project; 2) The Average Scores will be presented to TAC for review; and 3) TAC will present proposed project selections and awards to TPC; which TPC will have the final approval of all projects and funding. After some discussion on the TAP criteria, TAC members present requested clarification what "Planning" would be categorized under the TAP Program. TAC Members present recommended that this item be table until the next TAC Meeting to allow staff to provide bullets points to verify Planning and Design Projects, "What is Planning". The motion was made by the City of Edinburg to table this item as recommended. The motion was seconded by City of Mission; and upon a vote, the motion passed unanimously.

### 7) Discussion on the Initial 2016 Thoroughfare Plan Amendments Process

- Luis Diaz noted that HCMPO is starting the Annual Thoroughfare Plan Amendment Process. Staff noted that local entity representatives need to review their designated areas' existing thoroughfare plan map to recommend the needed thoroughfare plan emendations to the network. The process will include a series of meetings encouraging coordination between entities. The first meeting is scheduled to be held on August 16, 2016 at 10:00 a.m. at the HCMPO. Subsequent meetings will be scheduled; notification will be sent via email. There is a digital copy of the current Thoroughfare Plan on the HCMPO website in PDF and also available for interactive viewing on the new GIS Server. All Amendments to the Hidalgo County Thoroughfare plan map must be accompanied by a signed approved resolution from the entities governing body. The deadline for Thoroughfare Plan Amendment Submissions is set for December 16 2016. Thoroughfare Plan submissions will be presented in February 2017 as an action item to both the TAC and Policy Committees; and in March 2017 to the Hidalgo County Commissioner Court for approval at the county level.

### 8) Discussion on Performance Measures – Update

- Miguel Arispé noted that staff held a Performances Measures Sub Committee Meeting on July 25, 2016. The subcommittee members met to discuss the process of creating a Performance Measure Project Selection Criteria in accordance with Texas House Bill 20. Staffs concluded by letting members know that this is an ongoing project. **Reports only, no action taken at this time.**

### 9) Status Reports

#### A. Calendars 2016:

Andrew Canon provided Calendars to members present and noted the following:

##### Month of August 2016:

- BPAC Meeting – Scheduled for August 3, 2016
- TAC Meeting – Scheduled for August 4, 2016 at 10:00 AM
- TPC Meeting – Scheduled for August 18, 2016

##### Month of September 2016:

- TAC Meeting – Scheduled for September 1, 2016 at 10:00 AM
- BPAC Meeting – Scheduled for September 7, 2016
- TPC Meeting – Scheduled for September 15, 2016

#### B. Director' Updates

- TxDOT Commission Meeting – Austin – Staff was unable to attend.
- BTAC Meeting – September 5-6, 2016 - Several HCMPO Staff members to attend BTA C Meeting scheduled in El Paso, Tx.

#### C. HCMPO Budget Report

- Linda De La Fuente gave an update on the HCMPO Budget and noted “still below budget” year to date. **Report filed with TAC Packet**

### 10) HCRMA Update

- Anthony Garza noted that HCRMA projects are moving forward as scheduled, to include the 365 Toll Way to left at the end of 2016.

### 11) Valley Metro

- No one to present report. **Report filed with packet.**

### 12) Metro

- Robert De Leon provide an updated report to TAC members present regarding their Ridership for the month. **Report filled with packet.**

### 13) Old or New Business

- Cameron County Resolution – Staff noted that Cameron County is seeking support from local cities to approve; said resolution in “Opposing the Recent Efforts by the TxDOT to No Longer apply the Economically Disadvantaged County Program to Off-System (Non-TxDOT Roadways) Transportation Projects Throughout the State and More Specifically Hidalgo County. Once cities have approved this resolution, please forward copy to HCMPO
- Rehabilitate Continuous Highway Illumination Project – Project is set to start in two-weeks, estimated cost \$2.6 Million and funding will be from Prop. 1.

### 14) Adjournment

- **The meeting adjourns at 11:20 a.m.**