

Hidalgo County Metropolitan Planning Organization (HCMPO)  
Transportation Policy Committee Meeting Minutes  
February 21, 2013

**TAB I ROLL CALL**

Chairwomen Diana Martinez called the meeting to order at 5:30 pm. The Transportation Policy Committee Meeting was held at the Hidalgo County MPO Office at 510 South Pleasantview Drive, Weslaco, Texas. Present were representatives from the Cities of: Alamo, Donna, McAllen, Mission, Palmhurst, Penitas, Pharr, San Juan, TxDOT, Weslaco and Valley Metro. There were no Ex-Offio Members present.

**TAB II CITIZEN INPUT**

- The Honorable Adan Farias, City of Pharr, briefly mentioned that he was now a board member of the Texas Border Coalition. He noted that they are going to schedule various meetings beginning in June 2013. He noted that he will bring an update at future meetings. The Honorable San Juanita Sanchez, City of San Juan, briefly mentioned what the Texas Border Coalition was all about and encouraged everyone, if able, to attend a meeting in Austin, Texas.
- Mr. Andrew Canon introduced Shundreka Given, FHWA and Jose Campos, FTA. He noted that they conducted the HCMPO Federal Certification. Ms. Shundreka Given stated that they will come back to the May Policy Meeting to give a final report.

**TAB III PRESENTATION / ACTION / DISCUSSION ITEMS**

A) Adoption of Minutes from:

- January 24, 2013

Chairwomen Diana Martinez asked if there were any corrections to the minutes. ***The City of Palmhurst made a motion to approve the minutes: January 24, 2013 as presented. The City of Pharr seconded the motion and upon a vote, the motion carried unanimously.***

B) Discussion and Approval to Enter Into Negotiations with COPLAN for the CMP.

- Mr. Canon stated that the Technical Advisory Committee (TAC) reviewed the proposals and submitted a scoring sheet. He stated that after all the scores were counted, COPLAN scored the highest. Mr. Canon stated that the TAC members decided not to have an interview process since COPLAN had scored the highest and were in consensus to enter into negotiations with the Policy Board's final approval. ***The City of Weslaco made a motion to Enter Into Negotiations with COPLAN for the CMP. The City of San Juan seconded the motion, and upon a vote, the motion carried unanimously.***

C) Discussion and Approval of FY2012-2013 UPWP Amendment #2

- Mr. Canon stated that the FY2012-13 UPWP was provided for everyone to review. He stated that the amendment was only to move around funding from one (1) task into another. He noted that the TAC members have reviewed the information and approved it as presented. ***The City of San Juan made a motion to approve the FY2013-2013 UPWP Amendment #2 as presented. The City of Palmhurst seconded the motion and upon a vote, the motion carried unanimously.***

D) Discussion and Approval of Criteria for Enhancement

- Mr. Canon stated that the funding available right now for Enhancement projects will be distributed  $\frac{1}{2}$  to TxDOT and  $\frac{1}{2}$  to all of the larger MPO's. He stated that once the funding is available and staff knows an amount, we will contact the TAC Members for them to review the projects submitted and then be brought back to the Policy for final approval. He briefly went through the Criteria and stated that the TAC members reviewed it and approved it. ***The City of Weslaco made a motion to approve the Criteria for Enhancement as presented. The City of Palmhurst seconded the motion and upon a vote, the motion carried unanimously.***

E) Discussion & Approval of Limited English Proficiency (LEP) Plan

- Ms. Karina Maldonado stated that the LEP was provided for everyone to review. She briefly went through the document and noted that the HCMPO website also shows the different languages. She stated that anyone from the public can change the language settings to several options. She briefly showed the members how to change it on the HCMPO Website. ***The City of Weslaco made a motion to approve the Limited English Proficiency (LEP) Plan as presented. Penitas seconded the motion and upon a vote, the motion carried unanimously.***

F) Update on HCMPO Certification

- Mr. Canon stated that the HCMPO had a series of Public Listening Sessions this week for our Federal Certification. He stated that the first (1<sup>st</sup>) was on Tuesday, February 19<sup>th</sup> at UTPA and second (2<sup>nd</sup>) Thursday, February 21<sup>st</sup> at the HCMPO Office. He stated that a few citizens came in today and briefly met with FHWA and FTA to answer any questions. *Reports only, no action taken at this time.*

G) Monthly Letting Update

- Mr. Jody Ellington, TxDOT, gave a brief report. *Reports only, no action taken at this time.*

**TAB IV STATUS REPORTS**

A. Calendar: March & April 2013

- Mr. Canon stated that the calendars were provided for everyone to review. Mr. Canon stated that he will be out on vacation the week of March 4<sup>th</sup> to March 8<sup>th</sup>, 2013.

B. Legislative/ RTAP Update

- No reports were given at this time.

C. HCMPO Budget Report

- Mrs. Linda de la Fuente gave a brief update on the HCMPO Budget. Mr. Canon briefly mentioned that staff was looking into purchasing IPADS to be used at the Policy and TAC Meetings. He stated that if the board would be open to looking into pricing and if it would be feasible to purchase some. It was the consensus of the members that it would be a good idea and to see what prices were available. *Reports only, no action taken at this time.*

D. HCMPO Project Update

- No reports were given at this time.

E. Director's Update

- Mr. Canon gave a brief update on FM493. *Reports only, no action taken at this time.*

**TAB V OFF SYSTEM REPORT**

- No reports were given at this time.

**TAB VI TXDOT CONSTRUCTION REPORT**

- Mr. Valente Olivarez, P.E., gave a brief update.

**TAB VII HCRMA REPORT**

- No reports were given at this time.

**TAB VIII HIDALGO COUNTY COMMUTER RAIL DISTRICT**

- No reports were given at this time.

**TAB IX VALLEY METRO**

- Mr. Tom Logan gave a brief update.

**TAB X METRO**

- No reports were given at this time.

**TAB XI OLD OR NEW BUSINESS**

- Mr. Canon stated that a request for Out of Town Travel to attend the TRB workshop was provided for everyone to review. He noted that he will be attending in February with another staff member. *The City of Weslaco made a motion to approve the Out of State Travel as presented. The City of Penitas seconded the motion and upon a vote, the motion carried unanimously.*

**TAB XII ADJOURNMENT**

- *The City of McAllen made a motion to adjourn at 6:35 pm. The City of Penitas seconded the motion and upon a vote, the motion carried unanimously.*