

Hidalgo County Metropolitan Planning Organization
Technical Advisory Committee Meeting Minutes
February 05, 2013

1) Roll Call

- Chairman Ed Taylor called the meeting to order at 1:42pm. The Technical Advisory Committee Meeting was held at the Hidalgo County MPO Office at 510 South Pleasantview Drive, Weslaco, Texas. Present were representatives from the Cities of: Alamo, Edinburg, Elsa, Hidalgo County, Hidalgo County RMA, McAllen, Mission, Pharr, San Juan and TxDOT. ExOffio Members Present: Hidalgo County Commuter Rail District and San Juan EDC.

2) Adoption of Minutes from:

- January 8, 2013

Chairman Ed Taylor asked if there were any corrections to the minutes, there being none. ***The City of Alamo made a motion to approve the January 8, 2013 minutes as presented. The Hidalgo County Commuter Rail District seconded the motion and upon a vote, the motion carried unanimously.***

3) Cost Over-Run Projects

- No reports were given at time.

4) Discussion and Approval of CMP Evaluations

After further discussion, this item was tabled and will be brought back at the end of the agenda. ***The Hidalgo County Commuter Rail District made a motion to table this item and be brought back at the end of the agenda. The City of Mission seconded the motion and upon a vote, the motion carried unanimously.***

Hidalgo County Commuter Rail District made a motion to remove this item from the table and be brought back for discussion. The City of Mission seconded the motion and upon a vote, the motion carried unanimously.

- Mr. Andrew Canon stated that were three (3) submittals but one (1) was eliminated because it was missing required information. He stated that the other two (2) submittals were from ETSI and COPLAND. Mr. Canon stated that the information for the submittals was emailed out to everyone to review. He noted that a score sheet was provided for everyone to review and fill out. He advised the members that they would need to decide if they wanted to have a special meeting to do the interviews or if they wanted to proceed to negotiations with the highest ranking firm. After further discussion, staff added up all of the totals for both firms. The members decided to proceed with the negotiation with the highest ranking firm and not have the interviews. ***The Hidalgo County Commuter Rail District made a motion to approve proceeded negotiations with COPLAND as presented. The City of Edinburg seconded the motion and The City of Mission opposed, and upon a vote, the motion to proceed to negotiate passed.***

5) Discussion & Approval to of FY2012-13 UPWP Amendment #2

- Mr. Canon stated that the spreadsheet was provided for everyone to review. He noted that the total amount does not change and they are only moving funds around. ***The City of Edinburg made a motion to approve to the FY2012-13 UPWP Amendment #2 as presented. The Hidalgo County seconded the motion and upon a vote, the motion carried unanimously.***

6) Discussion & Approval of Criteria for Enhancement

- Mr. Canon stated that a spreadsheet was provided for everyone to review. He noted that there is \$1.3 million in funding and a criteria needs to be added. He noted that the criteria will be used in order for the MPO to select projects. After further discussion, the members decided to make some minor changes to the criteria. ***The City of Mission made a motion to approve Criteria for Enhancement with minor changes as presented. Hidalgo County seconded the motion and upon a vote, the motion carried unanimously.***

7) Discussion & Approval of Limited English Proficiency (LEP) Plan

- Miss. Karina Maldonado stated that a copy of the LEP was provided for everyone to review. She briefly gave a brief description of the plan. Staff showed the members how the HCMPO website looked like when different languages were changed. ***The City of Mission made a motion to approve the Limited English Proficiency (LEP) Plan as presented. The City of Alamo seconded the motion and upon a vote, the motion carried unanimously.***

8) Update on HCMPO Certification

- Mr. Canon stated that the HCMPO Certification was scheduled for Tuesday, February 19 through Thursday, February 21, 2013. He stated that a Public Listening Session was scheduled for Tuesday, February 19, 2013 at 5:30 pm at the UTPA ITT Building. ***Reports only, no action taken at this time.***

9) Monthly Letting Report

- Mr. Bazan gave a brief update.

10) Status Reports

A. Calendar: February and March 2013

- Mr. Canon stated that the calendars were provided for everyone to review. He reminded the members that he will be in vacation the week of March 4th through March 8th. *Reports only, no action taken at this time.*

B. Legislative / RTAP Update

- None at this time.

C. HCMPO Budget Report

- Mrs. Linda de la Fuente gave a brief update on the HCMPO Budget.

D. HCMPO Project Update

- None at this time.

E. Director's Update

- None at this time.

11) HCRMA Update

- Mr. Eric Davila, from Dannenbaum, gave a brief update.

12) Valley Metro

- None at this time.

13) Metro

- None at this time.

14) Hidalgo County Commuter Rail District

- None at this time.

15) Old or New Business

- None at this time.

16) Adjournment

- *The City of Alamo made a motion to adjourn at 2:40 pm. The City of Edinburg seconded the motion and upon a vote, the motion carried unanimously.*