

Hidalgo County Metropolitan Planning Organization (HCMPO)
Transportation Policy Committee Meeting Minutes
December 11, 2013

TAB I ROLL CALL

- Chairwoman Diana Martinez called the meeting to order at 5:47 pm. The Transportation Policy Committee Meeting was held at the Hidalgo County MPO Office at 510 South Pleasantview Drive, Weslaco, Texas. Present were representatives from the Cities of: Alamo, Alton, Hidalgo, Hidalgo County, Mercedes, Mission, Palmhurst, Pharr, San Juan, Weslaco, TxDOT and Valley Metro. Ex-Officio members present: Hidalgo County Commuter Rail District.

TAB II CITIZEN INPUT

- None at this time.

TAB III PRESENTATION / ACTION / DISCUSSION ITEMS

- A) Adoption of Minutes from:
- October 17, 2013
Chairwoman Diana Martinez asked if there were any corrections to the minutes. **The City of San Juan made a motion to approve the October 17, 2013 minutes as presented. The City of Weslaco seconded the motion and upon a vote, the motion carried unanimously.**
- B) Discussion & Approval of CMP Final Report
- Mr. Canon stated that Mr. Steve Taylor, COPLAN, was present. Mr. Taylor gave a brief presentation regarding the CMP final report. After further discussion, **The City of Hidalgo made a motion to approve the CMP Final Report as presented. The City of San Juan seconded the motion and upon a vote, the motion carried unanimously.**
- C) Discussion & Approval of FY2014-15 UPWP Amendment #1
- Mrs. Linda de la Fuente stated that several spreadsheets available for review. She briefly went through the changes to the amendment. She stated that the MPO will be purchasing a new server because we have exceeded the limit on the one we currently have. After further discussion, **The City of Weslaco made a motion to approve the FY2014-15 UPWP Amendment #1 as presented. The City of San Juan seconded the motion and upon a vote, the motion carried unanimously.**
- D) Discussion & Approval of Executive Session (Director's Evaluation)
- Chairwoman Diana Martinez requested a motion to go into Executive Session. **The City of San Juan made a motion to approve to go into Executive Session at 6:28pm. The City of Hidalgo seconded the motion and upon a vote, the motion carried unanimously.**
 - Chairwoman Diana Martinez requested a motion to come back from Executive Session. **The City of Weslaco made a motion to come back from Executive Session at 6:42pm. The City of San Juan seconded the motion and upon a vote, the motion carried unanimously.**
 - **The members stated that they approved a 5.2% increase for Andrew A. Canon, Transportation Director. They stated that they would like more participation with outreach to the public. To find more options to reach out to the public. They also requested for more informational seminars or workshops throughout the year. The City of Weslaco made a motion to approve the 5.2% raise as presented. The City of Palmhurst seconded the motion and upon a vote, the motion carried unanimously.**
- E) Discussion & Approval of Elections for Secretary Position
- Mr. Canon stated that Mayor Diana Martinez term will be ending December 2013. He stated that after two (2) years of service, we present Mayor Martinez with a gavel plaque. He thanked Mayor Martinez for her two (2) year service. He advised everyone that Commissioner Guillermo Ramirez will move up to Chairman and Mayor Norberto "Beto" Salinas will move up to Vice-Chairman and the members will need to vote in a new Secretary. After further discussion, **The City of Hidalgo made a motion to nominate the Honorable San Juanita Martinez, Mayor, as Secretary. The City of Weslaco seconded the motion and upon a vote, the motion carried unanimously.**
- F) Discussion of FY2012-13 Budget Update
- Mrs. Linda de la Fuente briefly went through the Annual Performance & Expenditure Report (APER). She stated that the MPO had an Expenditure of 90% of our two (2) year budget. **Reports only, no action taken at this time.**
- G) Update on Thoroughfare Plan
- Mr. Luis Bazan briefly stated that several entities have submitted changes. He stated that another meeting will be held on December 20th. He stated that this item will be brought back in the future when all the final changes have been made for approval. Once that is done, staff will present it to the Hidalgo County Commissioners Court for Final approval. **Reports only, no action taken at this time.**
- H) Monthly Letting Update
- Mr. Toribio Garza, Jr. P.E., TxDOT, stated that there were no updates at this time.

TAB IV STATUS REPORTS

- A. Calendar: January & February 2014
- Mr. Canon stated that the calendars were provided for everyone to review. He reminded everyone that the office will be closed for the Holidays on Wednesday, January 1st for the New Year's Holiday and Monday, January 20th for Martin Luther King, Jr. Holiday. He stated that staff will be attending the Texas Transportation Forum in San Antonio on January 6th-8th, 2014 and TRB in Washington, DC on January 13th - 17th, 2014. **Reports only, no action taken at this time.**
- B. Legislative/ RTAP Update
- No reports were given at this time.
- C. HCMPO Budget Report
- No reports were given at this time.
- D. HCMPO Project Update
- No reports were given at this time.
- E. Director's Update
- No reports were given at this time.

TAB V OFF SYSTEM REPORT

- No reports were given at this time.

TAB VI TXDOT CONSTRUCTION REPORT

- Mr. Valente Olivarez, gave a brief update.

TAB VII HCRMA REPORT

- No reports were given at this time.

TAB VIII HIDALGO COUNTY COMMUTER RAIL DISTRICT

- No reports were given at this time.

TAB IX VALLEY METRO

- Mr. Tom Logan gave a brief update.

TAB X METRO

- No reports were given at this time.

TAB XI OLD OR NEW BUSINESS

- Commissioner Guillermo Ramirez, Hidalgo, stated that Hidalgo Festival of Lights was open and invited everyone to go by and enjoy the lights and small carnival.

TAB XII ADJOURNMENT

- *The City of Weslaco made a motion to adjourn at 7:23 pm. The City of Hidalgo seconded the motion and upon a vote, the motion carried unanimously.*

ATTEST:

The Honorable San Juanita Martinez
Transportation Policy Committee (TPC)
Secretary